



Raymond Arts Alliance
Event Proposal

Send form by email to M. Therese Duffy at mtherese@maine.rr.com. Drop at th Raymond Village Library or call 207-712-6200.

Your Contact Information:

Name: _____ Phone: _____
Email: _____

Please provide the following information about the event you would like to help create:

Event Title: _____

Event Type:

Live Performance: _____ Music _____ Play (with cast) _____ Dance _____ Storytelling/Spoken Word
_____ Other (Please describe): _____

Class/Workshop: _____ Writing _____ Movement _____ Art _____ Lecture
_____ Other (Please describe): _____

Social Gathering/Networking: (Please describe) _____

Duration: _____ Single Time _____ Weekly Series _____ Monthly Series

Length: _____ 1 hour _____ 1-3 hours _____ 3-5 hours _____ 5+ hours

Preferred Dates: 1st choice _____ 2nd choice _____ 3rd choice _____

Number of estimated participants: _____

Proposed Venue:

Raymond Village Church: _____ Sanctuary _____ Vestry (Basement) _____ Kitchen
Raymond Village Library: _____
Other (Please define): _____

Needs:

_____ Stage _____ Sound Equipment (microphone, amplifier) _____ Admission Collectors _____ Kitchen
_____ Refreshments _____ Tables/Chairs _____ Open Space _____ Exhibit Walls
_____ Set up/Break down volunteers _____ Other (please describe): _____

Please provide a description of the event as well as bios suitable for print and social media on page two.

Payment: RAA is willing to discuss options for payment to our artists. Please use the contact info above to contact us to discuss. Many models are available. We look forward to talking with you!

Description of the event:

Bio(s) suitable for print and social media: